



## 2023 - 2024 WASHINGTON SCHOLARSHIP FUND IMPORTANT PROCEDURES AND GUIDELINES

Applications for scholarship assistance must be filed annually and funding is limited to 4 academic years as a college undergraduate. There are no age restrictions, but applicants must be residents of the Town of Washington, and have been such for the preceding 24 months, and enrolled at least half-time in an approved degree or certificate program.

**Eligibility for scholarship consideration by the Washington Scholarship Fund requires that applicants carefully follow the procedure outlined below in accordance with deadlines indicated:**

1. Fill out the Free Application for Federal Student Aid (FAFSA), and file it as soon after October 1, 2022 as possible, but at least two weeks prior to the **WSF application deadline of April 19, 2023**. For fastest and easiest processing, we suggest you complete and file the FAFSA online, or download a pdf version found at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). You may request a paper application by calling 1-800-4-FED-AID.

When you receive your Student Aid Report (SAR), about 3 weeks after filing a FAFSA by mail, or much sooner if you have filed electronically, make a photocopy of all pages of the SAR and attach it to the 2023 WSF application form. The WSF application form is normally distributed in February to all Washington-resident students in the SVS senior class, and to all recipients of WSF scholarship awards for the current academic year, who remain eligible for renewal support. Note, it is the responsibility of the applicant to obtain WSF application material from the SVS Counseling office in a timely fashion.

2. You must be a current applicant for financial aid from the college you will attend, and **a copy of your Financial Aid package award-notification letter from that college must be included as part of your application for a WSF scholarship**. If you are returning, or transferring to a college that cannot provide its students with such a letter before the April 19, 2023 deadline, you still must meet this WSF application deadline by sending us a copy of the most recent Financial Aid Package notification letter you have received, presumably applicable to the current academic year. (If you later receive such a letter relating to the 2022-2023 academic year and can email it to Ms. Kerry Schur by April 19, 2022 we will disregard the earlier version.) Upcoming college freshmen who

anticipate a delay beyond the April 19, 2023 deadline in receiving notification of their Financial Aid Package, from the college they will actually attend, must comply with all other WSF application procedures on or before the deadlines, and also must agree to email or deliver a copy of the Financial Aid Package notification letter to Shepaug's Guidance office promptly upon receipt, regardless of date.

3. Complete the WSF application and submit it (together with your complete SAR, and a copy of your most recent Financial Aid Package Award Letter) **no later than April 19, 2023** (*earlier is helpful!*) to:

**Ms. Kerry Schur (Counseling Secretary ) Shepaug Valley School, 159 South Street,  
Washington, CT 06793**

**PLEASE do not mail it to the WSF PO box!**

***WARNING:*** *If the SAR attached to your WSF application is a preliminary version that requires additional information or corrections before your Expected Family Contribution (EFC) can be determined, you must also submit a complete copy of your updated SAR immediately upon your receipt of it to Ms. Schur. **FAILURE TO DO SO WILL INVALIDATE YOUR APPLICATION.** The most recent SAR information can typically be found within the "FAFSA Follow-Up" section of the FAFSA website. Any transmittal of such data should specifically include disclosure of the Expected Family Contribution (EFC) amount. We prefer to receive the PDF version of any student aid report. Be sure to include copies of all pages of your SAR.*

4. If you have not yet been accepted for admission by the college you expect to attend this fall, please advise Ms. Schur when you receive acceptance. If you choose not to enroll at the college specified in your WSF application, please submit a revised application including details of the new college's aid package to the Counseling Office (Ms. Schur)

Telephone (860) 868 - 6218

Fax number (860) 868 – 6260

5. If you are a returning applicant please attach a short note explaining how the Washington Scholarship Fund's support has helped you achieve your educational goals. This can also be emailed to [sknicholaswsf@gmail.com](mailto:sknicholaswsf@gmail.com) before or on sending your application.

**Applicants are encouraged to retain this announcement in their files, with a photocopy of their complete WSF application. The application form will be posted on the Washington Scholarship Fund website at <https://washscholarshipfund.org/>.**

**Any questions? Contact : [sknicholaswsf@gmail.com](mailto:sknicholaswsf@gmail.com) or Ms. Schur at 860-868-6218**